



# ***Saltash Town Council***

***Konsel An Dre Essa***



*The Guildhall*  
*12 Lower Fore Street*  
*Saltash*  
*PL12 6JX*  
*Telephone: 01752 844846*  
[www.saltash.gov.uk](http://www.saltash.gov.uk)

5 January 2024

Dear Councillor

I write to summon you to the **Meeting of Saltash Town Council** to be held at the Guildhall on **Thursday 11th January 2024 at 7.00 pm.**

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so by **12 noon the day before the meeting** either by email to [enquiries@saltash.gov.uk](mailto:enquiries@saltash.gov.uk) or sent to The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX. Please provide your full name and indicate if you will be present at the meeting.

Yours sincerely,

S Burrows  
Town Clerk

To:

<b>Essa</b>	<b>Tamar</b>	<b>Trematon</b>
R Bickford (Chairman) J Brady R Bullock J Foster M Griffiths S Lennox-Boyd	J Dent S Gillies S Martin L Mortimore J Peggs (Vice-Chairman) P Samuels	S Miller B Samuels B Stoyel D Yates

## **Agenda**

1. Health and Safety Announcements.
2. Prayers.
3. Apologies.
4. Declarations of Interest:
  - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
  - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
5. Chairman's Report. (Pages 5 - 6)
6. Monthly Crime Figures. (Page 7)
7. Report by Community Enterprises PL12. (Pages 8 - 9)
8. Community Area Partnerships (CAP's) report for noting or matters arising. (Pages 10 - 36)
9. Community Area Partnerships (CAP's) Action Points for Reports. (Pages 37 - 39)
10. To receive a report on behalf of Safer Saltash.
11. To receive a report from Saltash Chamber of Commerce.
12. To receive a report from the Climate Change and Environmental Working Group.
13. To receive a report from Cornwall Councillors.
14. To receive an update on the future of the health care in Saltash and consider any actions. (Page 40)
15. To consider Risk Management reports as may be received.
16. Questions - A 15-minute period when members of the public may ask questions of Members of the Council.

Please note: Any member of the public requiring to put a question to the Town Council must do so by 12 noon the day before the meeting.
17. To receive and approve the Minutes of the Full Town Council Meeting held on 7th December 2023 as a true and correct record. (Pages 41 - 61)

18. Finance:

- a. To advise the receipts for November 2023; (Page 62)
  - b. To advise the payments for November 2023; (Pages 63 - 64)
  - c. Urgent and essential works actioned by the Town Clerk under Financial Regulations;
  - d. To note that bank reconciliations up to 30th November 2023 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk;
  - e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.
19. To receive and note the minutes of the following Committees and consider any recommendations:
- a. Services held on 14th December 2023; (Pages 65 - 90)
  - b. Planning and Licensing held on 19th December 2023; (Pages 91 - 94)
  - c. Policy and Finance held on 9th January 2024; (Pages 95 - 153)
20. To receive a report on The Trustees of Saltash Heritage request and consider any actions and associated expenditure. (Pages 154 - 190)
21. To receive a report on the Town Council Schedule of Meetings for the year 2024/25 and consider any actions. (Pages 191 - 193)
22. To consider Town Council attendance at Town Events held in 2024 and any associated expenditure. (Page 194)
23. To receive Town Team notes held 8th January 2024 and consider any actions and associated expenditure. (Pages 195 - 202)
24. To receive an update on the Town Vitality Project and consider any actions and associated expenditure. (Page 203)
25. To receive an update on the Community Levelling Up Project and consider any actions and associated expenditure. (Page 204)
26. To receive a report on D-Day 80 and consider any actions and associated expenditure. (Page 205)
- (Pursuant to FTC held on 2.11.23 minute nr. 231/23/24 and FTC held on 7.12.23 minute nr. 270/23/24)**

27. Meet your Councillors: The next scheduled meeting date Saturday 13th January 2024 outside Bloom Hearing, Fore Street.
28. Public Bodies (Admission to Meetings) Act 1960:  
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
29. To consider any items referred from the main part of the agenda.
30. Public Bodies (Admission to Meetings) Act 1960:  
To resolve that the public and press be re-admitted to the meeting.
31. To consider urgent non-financial items at the discretion of the Chairman.
32. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.
33. Date of next meeting: 1st February 2024 at 7:00 p.m.
34. Common Seal:  
To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.